

Beeline Bus Transit Advisory Committee

DRAFT MINUTES

FRIDAY January 17, 2020 at 12:00 p.m.

The minutes for the duly posted meeting are as follows:

1. **CALL TO ORDER:** Meeting started at 12:04 p.m.

2. ROLL CALL:

Shawn Brewer (Chair) A Chuck Proudfoot (vice-chair) P Travis Ashbaugh _E,
Dee Bowling P, Glenn Farnham P, Trevor Fleetham P, Robert Mawson, P,
Becky Ohle E, Tom Pfeiffer A, Dorine Prine P, Homero Vela E

Payson Senior Center Attendees: Joanne Conlin, Michael Hernandez, Debbie Stephens

Shawn Brewer gave notification that he has resigned and moving out of state.

3. APPROVAL OF MINUTES

A. Approve the November 8, 2019 minutes. Motion by Dee, Second by Dorine.
Unanimous.

6. **CALL TO THE PUBLIC** No public

7. OLD BUSINESS:

A. Update on Saturday Route: The Saturday route will start Feb 8, 2020. The buses will run from 11 to 3. The drivers will start at 10:30 and leave at 3:30. PSC was able to hire another driver for Saturdays.

B. Directional Signs: Michael showed the committee samples of the locations signs that will be at each bus stop. These location numbers can be used to identify where a person is calling from and is particularly useful if a person is in distress. The police and fire departments will have this information also

C. TV Monitors: Michael advised us the monitors are still targeted for March and will run ads that will loop. It is a good way to get extra revenue. Debbie and Michael will work together on the advertising.

D. New route progress: Michael presented ridership information which is attached. Ridership is definitely increasing and we believe it will continue to increase with the connector route and when benches and shelters are available (hopefully in May, 2020)

7. REPORTS:

A. Transit staff report (*informational*)

1. Bus Ridership to date – discussed above and attached. There were correctionS on the report that are identified.

2. Rider comment cards –Dorine said she has only heard positive feedback in the CAP office from those who ride. The raffle program that PSC implemented is well-received. Anyone who rides get to fill out a raffle ticket. A name is pulled at the end of the month and the person wins a \$25 gift certificate to one of the non-profit thrift stores. The non-profits have been very generous is supporting the raffle program.
3. Bus safety – drivers just completed Drug & alcohol awareness and in process of doing defensive driving and winter driving classes. The cameras are installed and to date, the review so far shows good driving skills.
4. Budget and Expenditures – Joanne did not present the numbers but advised Operations will come in at budget and there should be money left in administration. Chuck requested a financial presentation next meeting.

8. NEW BUSINESS:

A. Beeline Connector route: this is the first mile, last mile program that will also assist with bus deviations. It will start the week of Feb 10, 2020. The committee thinks Tues, Weds and Thurs will be good. Joanne explained the grant is \$30,000 and is for a vehicle and labor. The vehicle is purchased (2017 Chevy Equinox). Labor will be a staff person initially and will turn over to volunteers. It will require 24 hours reservation. The fare was bounced around and PSC is taking all into consideration. Eventually, this will be part of the 5311 grant. Robert informed the committee of a kidney foundation that will help support the cost to and from dialysis. Robert will send the information to Joanne.

B. 5311 Grant Application for year October 2020 to September 2022. The committee recommended applying for 2 14 passenger buses. Joanne will also increase the operations budget. There was discussion on the Gila County Feasibility Study for county-wide transit and the transition from PSC to another entity.

9. FUTURE AGENDA ITEMS: Election to replace Shawn and possible grants.

10. NEXT MEETING May 1, 2020 at noon

11. ADJOURNMENT: Motion by Dorine and it was unanimous. Adjourned at 1:19 p.m.

Dated this: January 21, 2020

Joanne Conlin

Joanne Conlin, Payson Senior Center

POSTED: _____

TIME: _____