

Beeline Bus Transit Advisory Committee
DRAFT MINUTES OF JUNE 7, 2019 MEETING

Regular Meeting – Friday, June 7, 2019 at 12:00 p.m.

PURSUANT to A.R.S. Section 38-431.02, notice is hereby given to the Beeline Bus Transit Advisory Committee and to the general public, that a Regular Meeting of the Beeline Bus Transit Advisory Committee will be held on Friday, June 7, 2019 at 12:00 p.m. at Payson Senior Center 514 W Main Street, Payson, Gila County, Arizona.

Committee members shall attend either in person or by telephone conference call.

The agenda for this meeting is as follows:

1. CALL TO ORDER

2. ROLL CALL : Shawn Brewer (Chair) _X_, Chuck Proudfoot (vice-chair) _X_
Travis Ashbaugh _a_, Dee Bowling _X_, Eddie Caine _X_, Trevor Fleetham _X_
Becky Ohle _X_, Tom Pfeiffer _X_, Monica Pacheco _a_, Dorine Prine _X_,
Homero Vela _X_

Payson Senior Center Attendees: Joanne Conlin, Suzanne Kammerman, Michael Hernandez

3. ELECTION of Committee Chair and Committee Vice-Chair (done previous meeting)

4. APPROVAL OF MINUTES

A. Approve the May 17th, 2019 minutes.

Motion by Tom Pfeifer, 2nd by Chuck Proudfoot. Approved 9/0

6. CALL TO THE PUBLIC No discussion. – The committee invites citizen participation regarding the public transportation affairs of the Payson and Star Valley area. Any citizen desiring to speak on a matter that is not scheduled on this agenda may do so at this time. Pursuant to the Arizona Open Meeting Law, the Committee cannot discuss or act on the items presented at this time; however, the Committee may place an item on an agenda for discussion at a future meeting. (*3 minute comment limit per individual*)

No public comment.

7. OLD BUSINESS:

A. Discussion of Possible purchase and placement of Benches

No action on discussion of benches. Trevor advised any benches in town right of way need permit and no advertising can face the street if on Town land. Becky Ohle advised here should not be benches that people could lay on. Benches should be ADA compliant.

B. Proposed New Route Schedule. Michael Hernandez to present

Discussion of new route includes more flexibility. Michael believes that the projected ridership with the new routes will double in 1 year and will take 2 years to really build the ridership. New route recommended to go forward with adding a flag stop at St Phillips and amend deviation language in rider book. Motion by Shawn and 2nd by Chuck. Approved recommendation 9/0.

7. REPORTS:

A. Transit staff report (*informational*)

1. Bus Ridership to date: Through May, 2019 1,738 trips
2. Rider comment cards: Saturdays and benches are important
3. Bus safety: Michael reported PSC added a button to radios so drivers can hit it and the office can hear what is going on and if necessary call 911 and alert other bus to standby.
4. Budget and Expenditures: Joanne reported on track. ADOT amended 2 year budget to return the \$32,000 and this will allow for a 4 hour Saturday bus route.

8. NEW BUSINESS:

1 Discussion of possible Saturday service:

Committee recommended we wait 60 days to determine how routes are going, then send out Survey Monkey and printed survey to find out best time for Saturday start & stop. The weekend route will be the same as week M-F only 4 hours. There will be 5 questions on the survey and committee is to think of questions to be discussed at the next meeting.

2 .New Launch:

Re-launch is July 5 at Green Valley Park 10-2, July 8 new route starts. Can hang new bus signs on Town of Payson signs except stop signs and not on trees.

Need bike rack on DXM49. Need to look at selling ads inside of bus – use of bond strip (buckle card). Eddie suggested to look at Outdoor Systems (under different ownership now) or Creative Bus Sales. And possibly Ironhorse.

3. New Route Training is June 29

4.Safety meeting topics:

It was agreed to have safety meeting monthly for awhile. Topics will include: minimum required by 5311 guidelines, curb turning, Intensive safety training once refresher course on basics. Shawn will test drivers while in route. Michael and Shawn to coordinate the safety training.

5. Passenger surveys:

Committee recommended to wait 60 days before asking for feedback on new routes. Also recommended we survey businesses to see what times employees need to ride.

6. On time performance:

There has been some late or early arrival at time-stamped stops and there have been complaints. After some discussion it was agreed to follow cell phone time. Riders are encouraged to call the office if a bus is not at stop when they are supposed to be. Chuck is checking into a special clock to keep perfect time. We need to look at FTA grades for on/time late performance. Bus Buddy training will be helpful to assist riders so drivers can keep their schedules.

7. Passenger loads: Buses are 9 passenger. If you include people who stand, you can have up to 13 passengers with a driver for a total of 14 riders.

9. FUTURE AGENDA ITEMS: ADA compliance (call out at stops), Possible update on route schedules, 60 day Survey Monkey.

10. NEXT MEETING August 23, 2019 at 11:30 a.m.

11. ADJOURNMENT Motion to adjourn by Chuck Proudfoot at 1:21 p.m.

PLEASE NOTE THE NEXT MEETING MOVED TO AUGUST 30, 2019 at Noon

Dated this 28th day of August, 2019 – Payson Senior Center

Debbie Stephens

Debbie Stephens, Payson Senior Center

Persons with a disability may request a reasonable accommodation to Michael Hernandez, Payson Senior Center, at least 24 hours in advance.

POSTED: August 28, 2019

TIME: 6:00PM