

**Beeline Bus Transit Advisory Committee  
DRAFT MEETING MINUTES**

Regular Meeting – Friday November 20, 2020 at 12:00 Noon

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the Beeline Bus Transit Advisory Committee and to the general public that a Regular Meeting of the Beeline Bus Transit Advisory Committee was held on Friday, November 20, 2020, at the Payson Senior Center, 514 West Main Street, Payson, Gila County Arizona.

**Committee members attended either in person, by Zoom or by telephone conference call.**

The Minutes for this meeting are as follows:

**1. CALL TO ORDER: 12:10 PM**

**2. ROLL CALL:**

Chuck Proudfoot (Chairman)  Travis Ashbaugh  Dee Bowling   
Glen Farnham  Trevor Fleetham (Vice Chairman)  Robert Mawson  Becky Ohle   
Loren Wise  Doreen Prine  Homer Vela

Payson Senior Center Attendees: Joanne Conlin, Debbie Stephens, Mike Marryat

**3. APPROVAL OF MINUTES**

August 21, 2020 minutes approved as submitted

**4. CALL TO THE PUBLIC**

No discussion, no Public in attendance

**5. OLD BUSINESS**

A. TV Monitors:

Discussion deferred to the next Committee meeting.

B. 5311 Grant application for year Oct 2020 to September 2022 update:

The grant has been approved. It is for approximately \$120,000 the first year.

\$114,000 of the CARES Act funding from the past year will roll over to the next year.

A new bus has been approved. Funding is a 90/10 split. The Senior Center has already paid it's share. The bus should arrive next week. It is an ARBOC Spirit of Freedom with a wheelchair ramp.

The ramp users will be able to board on their own as the incline is very slight – almost ground level - and goes straight into the bus.

## **6. REPORTS**

### **A. Transit Staff Report (Informational)**

#### **1. Bus Ridership to Date:**

Please see “Final Rider Numbers Sept 2020” included with these minutes.

A discussion of possible reasons for decreased ridership included:

People may be afraid to ride the bus due to COVID concerns

Hesitation of the public to be out and about – the uptick in the virus is weighed by people before deciding to go out

People don't have places to go due to COVID restrictions

A suggestion to help increase ridership is to make the public aware of what is being done to make riding the bus as safe as possible through the media such as newspaper and radio

#### **2. Rider Comment Cards:**

Haven't been doing the comment cards due to health concerns with more than one person handling the cards and commenters using the same pen/pencil to fill them out.

A discussion of possible methods to obtain comments included use of iPad or other virtual methods, texting, disposable writing instruments, or pencils the commenters get to keep.

#### **3. Bus Safety**

Once a month training for drivers and staff.

MAG had a webinar that drivers and staff participated in.

#### **4. Budget and Expenditures**

Please see the “E-Grants” document. included with these minutes

In February 2020, received \$240,000 CARES Act money, \$114,000 is left.

February through September funding was CARES Act money. Local partners put out no additional money.

## **7. NEW BUSINESS**

### **A. Possible adjustment to route stops**

Deferred to next Committee meeting

### **B. 5339 Grant – Trevor to Update**

This grant includes sidewalk, pedestrian, and bus stop improvements. Some items require design plans and some don't. For those that don't, construction could start in a couple months. For the remaining items, design plans will need to be prepared prior to beginning construction. The projected timeframe is to prepare the plans during the winter with construction starting when the weather is warmer. Any road construction in the area of the grant would use HURF money (Highway User Revenue Funds).

There is no information on the North McLane improvement grant yet.

**8. FUTURE AGENDA ITEMS**

Request was made to add an open discussion item to future agendas

**9. NEXT MEETING**

February , 2020 12:00 Noon

**10. ADJOURNMENT**

Meeting was adjourned at 12:46 PM

Respectfully submitted by Dee Bowling

Persons with a disability may request a reasonable accommodation to Michael Hernandez, Payson Senior Center, 928-474-4876 at least 24 hours in advance.

**POSTED: 12/11/2020 BY: Debbie Stpehens TIME: 7:30AM**