

## Beeline Bus Transit Advisory Committee

### DRAFT MINUTES OF

Regular Meeting – RESCHEDULED FRIDAY Sept 13,2019 at 12:00 p.m.  
(Originally scheduled Friday, August 30, 2019 at 12:00 p.m).

The minutes for the duly posted meeting are as follows:

1. **CALL TO ORDER** at 12:05 p.m.

#### 2. **ROLL CALL:**

Shawn Brewer (Chair) E, Chuck Proudfoot (vice-chair) P, Travis Ashbaugh P,  
Dee Bowling P, Eddie Caine P, Trevor Fleetham E, Becky Ohle E,  
Tom Pfeiffer E, Dorine Prine E, Gila Rep Homero Vela E or Glenn Farnham P  
5 Present

Payson Senior Center (PSC) Attendees: Joanne Conlin, Michael Hernandez  
Debbie Stephens and Robin Martin

#### 3. **APPROVAL OF MINUTES**

A. June 7, 2019 minutes Motion to approve as submitted by Chuck Proudfoot, Second by Travis Ashbaugh. Minutes approved 5:0

**6. CALL TO THE PUBLIC** No discussion. – The committee invites citizen participation regarding the public transportation affairs of the Payson and Star Valley area. Any citizen desiring to speak on a matter that is not scheduled on this agenda may do so at this time. Pursuant to the Arizona Open Meeting Law, the Committee cannot discuss or act on the items presented at this time; however, the Committee may place an item on an agenda for discussion at a future meeting. (*3 minute comment limit per individual*)

No public comments.

#### 7. **OLD BUSINESS:**

A. Discussion of Possible purchase and placement of Benches: Joanne update on possible grant. Grant announcement anticipated early October

B. Passenger Surveys on new routes at 60 days – create questions

C. Saturday Survey: create questions

B & C discussion to create questions were combined and after discussion it was decided to use questions from the summer 2018 survey and add on hours & purpose of Saturday trip. Questionnaire will be on Survey Monkey, at PSC and in buses. The survey will be advertised through the Chamber, the paper, and the Beeline website.

D. Safety Training: Michael and Shawn. Shawn was not there but PSC will arrange with Shawn and Michael on time to start safety training.

E. New route progress was presented by Michael. July 372, August 528 and 7 days Sept 199.

F. Survey of Business for employee ridership is deferred until next meeting. Chuck Proudfoot will present.

## **7. REPORTS:**

### A. Transit staff report (*informational*)

1. Bus Ridership to date was discussed above in Old Business Item E.
2. Rider comment cards continue to request benches. Robin (Red Route bus driver) stated that riders are overall happy with new routes.
3. Bus safety was presented by Michael. Preventative maintenance is up to date. Cameras for the buses are here and scheduled for installation. Training will be setup with Police Dept and Fire Dept for simulated "live" emergency response.. Discussion of a GPS and GTFS systems ensued. Recommendations were made to look at "Next Bus", and Google Transit Feed. Glen Farnham gave PSC the contact for Gila County EMS to coordinate with emergency situations because all PSC buses and vans can be commandeered if a state of emergency.
4. Budget and Expenditures was reported by Joanne. Expenditures are anticipated to be less in Administration and any excess monies will roll over into year 2. Operations are expected to break even. Retrofit and Bus signage budgets will cease after year 1 and preventative maintenance will rollover if any monies left. TAC members requested Joanne to look at year 2 monies to see if there was sufficient budget for cable so that GPS and cameras can be monitored from the office.

## **8. NEW BUSINESS:**

A. ADA compliance and call out stops were explained by Michael.

Additional training for bus drivers and possible purchase of TV monitors will be pursued by PSC.

## **9. FUTURE AGENDA ITEMS:**

Directional signs at stops; Results of surveys; and Discussion points to help CAG in conversations with Gila County of possible transition to county-wide transit authority.

**10. NEXT MEETING** November 8, 2019 at Noon

**11. ADJOURNMENT** Motioned by Chuck Proudfoot at 1:26 p.m.

Dated this 14<sup>th</sup> day of September, 2019 – Payson Senior Center

*Joanne Conlin*

Joanne Conlin, Payson Senior Center

**POSTED: 9/15/2019**

**TIME: 2:30PM**